

Holy Infant Facilities Development Project Update

December 2015

What is the Facilities Development Project?

The project is a parishioner-led effort to fulfill the goals of the Holy Infant's long-term strategic planning priority to assure that our facilities adequately meet our needs for worship, gathering/hospitality, faith development and other parish activities.

Who in the parish is involved?

The project is led by Holy Infant's Facilities Development Committee which is responsible for managing the development of a comprehensive plan for parish facilities and overseeing any improvement projects that the parish undertakes. ⁱ

What has happened so far?

- In 2014, a working group was formed to conduct a facilities needs assessment self-study to assess the parish's current and future use of facilities and to identify any unmet needs. The study showed that our current facilities are inadequate to meet basic needs and that it is time to explore options to address our needs.
 - The study included the following:
 - A review of previous planning efforts (1991-1992; 2001-2002). Due to changes in assumptions and environmental conditions, the working group decided to start with a clean slate in planning for our facilities needs.
 - An assessment of usage patterns in the current facilities.
 - A geo-demographic analysis to understand the present profile and recent trends of our parish population and key segmented data relative to the population of our surrounding community. This was important to understand why parish membership had plateaued in recent years and to establish reasonable projections for future growth.
 - A description of specific functional spaces and related capacities to be included in the design studies to meet the parish's present and anticipated needs.

- In March 2015, the results of the self-study were presented to the parish at a Town Hall Meeting and to the Diocesan Building and Real Estate Commission.
 - A printed Executive Summary of the study was distributed to parishioners as an insert in the bulletin. The complete self-study report also is available on the parish website at holyinfantchurch.org/about-us/planning-and-reports/planning-and-reports.
 - The Diocesan Commission and Bishop Burbidge approved the self-study report, advising Holy Infant to continue with its facilities development project.

- In Spring 2015, the Committee met with the Diocese for advice on the selection of consultants to help us explore our options for architectural design and capital campaign services.

- In Summer 2015, firms providing architectural and capital campaign services were solicited for proposals and interviewed by the Architectural Planning and Capital Campaign Planning Subcommittees which were formed from the Facilities Development Committee.
- In November 2015, following an extensive due-diligence review process, including several site visits to other parishes, *Cannon Architects* was selected to develop a Master Plan Study to include several scenarios for the Architectural Planning Subcommittee to consider in the determination of a final design concept.
- In December 2015, *Steier Group* was selected by the Capital Campaign Planning Subcommittee to conduct a capital campaign planning and feasibility study which will help us understand the level of funding we may be able to raise for future projects.

Have we committed to building a new worship facility?

- No decision has been made at this point. We have hired *Cannon Architects* to help us explore several options for our site prior to determination of a final design concept, and we will engage *Steier Group* to help us determine the timing and sources of funding for the project. We expect to be in a position to review these options during the first half of 2016.
- We will provide updates as further progress is made.

ⁱ Membership of the Facilities Development Committee included parishioners John Archibald, Kathy Auten, Lori Bono, Brian Brave, Mark Bright, Joyce Cervati, Mike Cornell, Maria Feldman, Jodi Fitch, Earl Hadden, Susan Locke, Jim McBride, Phil McHugh, Julie Opiteck, Bob Radcliffe, Dee Stevenson, Marshall Robers, Pat Vanderhoof, and Debbie Winegar

Advisors: Pastor Rev. Robert Rutledge, OSFS; Former Pastor Rev. David Devlin, OSFS; Parish Administrator Blaine Short