



FREQUENTLY ASKED QUESTIONS (FAQ)

Holy Infant Catholic Church

What's Inside?

This document contains questions on the new church project, and the responses available from the parish staff and Diocese.

Contact: Buildingcommunications@holyinfantchurch.org

Please send any questions to this mailbox.

**New Church Commission Project
Frequently Asked Questions**

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Purpose

Holy Infant Catholic Church has been a parish since 1970. Over time, the membership has grown to a point where the existing structure has become inadequate to support the needs of the parish. This includes the worship, fellowship, and educational areas. After extensive research, the church agreed to build a new structure to meet the needs of the larger parish. This project was approved by the Diocese, and a capital campaign obtained commitments for the necessary funds for the first stage of Phase I of the development.

This document contains questions and answers that address aspects of the building project. The document will be updated as new questions are asked, updated information is available, or changes in the project are put in place. Questions may be sent to buildingcommunications@holyinfantchurch.org. The Communications team will document your query, research for an answer, and update the FAQ accordingly. Questions and answers you see in **red font** are new to this document since the last update.

This document will be available on the church's website: www.holyinfantchurch.org. Click on the building icon:



A limited supply of hard copies of this FAQ will be available in the vestibule of the church.

Section A: Building/Structure

AQ1 It has been awhile since we have heard an update on the project. Are we still building a new church?

AA1 Yes. The project was delayed due to a number of factors with the design and other aspects, including a cost estimate that exceeded our budget by more than 50%. After extensive work and discussion, it was agreed that we would find a new architect and general contractor to ensure our vision for the new structure aligned with our financial ability to pay for it. Our goal is to ensure we construct the church to meet the needs of our congregation today, tomorrow, and the next several decades. We have hired Dunn & Dalton to design the new church. CA Lewis is the general contractor.

As of May 2019:

- The new plan includes building the church, chapel, and columbarium in Phase 1, Stage 1.
- Fr. Robert and members of the Building team met with the Building & Real Estate board of the Diocese for a review of the new design, and had the new financial plan reviewed. The design and financial plan were approved, and the new design receiving an endorsement from Bishop Luis Zarama.
- New, initial schematic designs have been provided by the architect and are available for review on the church's website. These will also be on display in the atrium.
- Soil permeability drilling samples were taken in the month of April.

AQ2 What is the timeline for the project?

AA2 Site work (clearing and grading) is projected to begin in late August/early September 2019 with construction of the building to start in December 2019. The church is anticipated to be finished by the end of 2020. A formal groundbreaking is to be determined.

AQ3 What are the milestones that need to be met prior to breaking ground?

AA3 The major milestones that need to be completed prior to groundbreaking are the following:

- Obtain site plan approval from the city of Durham
- Obtain grading and other permits and file the final plat
- Finalize responses to BRE suggestions:
 - Parking and driveway improvements
 - Safety and Security Plan
- Finalize construction drawings
- Negotiate final fixed price construction cost and execute contract with general contractor

AQ4 Is there an assigned steering committee involved in the building of the new church?

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AA4 Yes. We have a large committee working together for the new building. Within the committee, there are several teams that focus on Building, Building Design Support, Pledge, and Communications. We have expertise on each team that will help us move forward with great confidence.

The volunteers working on this project are:

Building Team:

Mike Angeli—Project Lead
Peter Barrett—Project Manager
John Degele
Tom Mazzeo

Capital Campaign Team:

John Archibald
Ed Blocher
Bob Dieter
Jim Duncan
Jim Richmond
Chris Woodward—Chair

Support Team:

Kathy Auten
Joan Caccavelli
Jim Shannon

Communications Team:

Dick Arsenault
Mike Pearl
Ray Zeillmann

AQ5 Where can I find details for the new church layout?

AA5 The new, initial design is available on the church's website. Copies will be on display in the atrium as well.

AQ6 Are we still waiting for permits from the city or county? How many permits do we need and when will everything be completed and approved?

AA6 Depending on what changes are made to the building design, we will reengage with the city for certain permits. We should know more about that step in the project soon; however, we expect any changes to the new design will be close enough to the original footprint so the approval process will be shortened.

AQ7 On the original plan from the first architect, a temporary parking lot would be located behind the existing church and would have access to Southpark. Is this the new plan? Will the driveway impact "the shed" or the garden currently located next to the Parish Center?

AA7 There is a new schematic provided by Dunn & Dalton. Please refer to the website to see a copy. The garden will not be impacted.

AQ8 Does the plan for the new church include storage space for all the Liturgical decor items that are currently being stored in "the shed"?

AA8 Yes, storage is comprehended in the design.

AQ9 Will there be a 'cry room,' or some type of area, in the new church for young children who are unhappy being in the pew?

AA9 There will not be a separate cry room. Rather, the narthex is being set up for unimpeded view and sound so that parents can freely move about to help their

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child in whatever way they need. It will give them full access to all facilities like a family bathroom. They will also have free access to the nursery. *Note: the narthex is the vestibule leading to the nave (the main part of the church).*

Section B: Communications

BQ1 How will we learn of updates for the project?

BA1 The Communications team will leverage every appropriate platform available to keep the parish informed of the progress. This includes videos on Connector, using the church's website, Facebook page, weekly bulletin, even Twitter if that is how our congregation wishes to get the information. If you have suggestions on how else we can share information, please let any member of the Communications team know your ideas! Send suggestions and new questions to: buildingcommunications@holysinphantchurch.org.

Section C: Costs/Capital Campaign

CQ1 What are the stages in the new plan for the new church, chapel, columbarium, and refurbishment of the current building?

CA1 With the change of architects, we will now have a new plan for the project.

Phase I

- Stage 1: Build a new church, chapel and columbarium
- Stage 2: Convert the existing church into a multipurpose building that includes additional classrooms

Phase II

- Phase II addresses the future needs of the parish. A new education and administration building have been identified as part of Phase II; however, there are no detailed plans, schedule, or cost estimates at this point in time.

CQ2 Do we have enough money?

CA2 We began our Capital Campaign pledge drive in 2016 with a goal of reaching commitments of \$3.3M for the first stage of Phase I. We achieved that goal and thus we anticipate having sufficient funds available for the first stage of Phase I. Pledge redemptions for Stage 1 of Phase I commitments have remained steady. As of April 2019, we have collected approximately \$2.3M in pledges. Our planned financial package approved by the Diocese will include the Phase I pledge redemptions, savings, and an anticipated loan from the Diocese. This will total \$6.6M for Stage 1 of Phase I.

CQ3 *Should I expect another Capital Campaign to address the change in architecture plans and inflation increase due to the delay?*

CA3 *No, the pledge team's goal is to not have an additional separate campaign but continue the current campaign through pledge extensions, new pledges, and available memorialization/naming opportunities to fund Stage 2 of Phase I. Stage 2 will convert the existing church into a multipurpose that includes additional classrooms.*

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- CQ4** I have noticed that there is an additional effort to raise money for memorials for the new church.
- CA4** **There are memorial opportunities for members of the parish to sponsor. Contact Kristi in the office for an updated list.**
- CQ5** Who is holding the Capital Campaign money that has been raised?
- CA5** The funds that have been raised and payments received are held in a Diocesan savings account and are restricted for new building purposes only.
- CQ6** Are we earning interest on the Capital Campaign funds? If so, what have we earned?
- CA6** Yes, the interest rate is 0.75%. **The Diocese requires all parishes to keep all funds on deposit with the Diocese.**

Section D: Growing the Congregation

- DQ1** Holy Infant has been a parish in Durham since 1970. We have always been a small but passionate church. What are we planning to do to attract new members to grow the congregation?
- DA1** We continue to welcome new members every year. With ongoing residential development in the surrounding community, new members are joining our church by virtue of our location and accessibility.

The Facilities Needs Assessment Self-Study we completed showed we should plan to have 650 seats to address growth. Currently, we have 425 seats available at each Mass. The new design is built with a target of ~650 seats. With the new structure, we will gain a new church, chapel, and an expanded fellowship area. By the change in design and how we use the space, we will also provide better interaction with fellow members of the parish, strengthen our community overall, and attract new members.

- DQ2** Are the capacity numbers of 650 seats published in the self-study still valid?
- DA2** **Yes. The design provides for 650 seats. We will also have a plan for expansion in the future.**
- DQ3** Why does the daily chapel have to hold 100 people?
- DA3** The target number of seats of 100 is based on the expected use of the space. The goal is to hold daily Mass, the children's Liturgy of the Word, small weddings, small funerals, and Saturday baptisms in the daily chapel.

Section E: Miscellaneous

- EQ1** When there is a town hall or general meeting, will we be able to read the slides?
- EA1** We have been conducting our town hall meetings in the church with a projection system that is currently installed. This caused the criticism that the

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slides were not legible. We will work with the church administrative team on how to provide a presentation in the church that can be seen and read by the congregation.

- EQ2** Are we planning to renovate the present church?
EA2 The present church will be renovated to provide fellowship space and education classrooms after the new church is built, consecrated, and operational.
- EQ3** Who is investigating the option of purchasing rescued church artifacts? There are businesses that save assets from churches that have closed. Are we looking into what's available to save costs and bring stories to Holy Infant at the same time?
EA3 The Building team is aware of such resources; however, it has not been investigated yet. Managing costs for the new building is the first priority.
- EQ4** What skills/experience do the members of the Building team have to ensure they understand the complexities of the project and how to manage it?
EA4 The volunteers who are on the Building team have extensive professional experience and education to ensure they understand both the project details and the overall scope of the effort. Collectively, they have:

Education	Electrical Engineering (BSEE, 2x) Mechanical Engineering (BSME; MSME) Civil Engineering (BSCE) Master's in Business Admin (MBA)
Certifications	Professional Management Institute (PMI) Registered Professional Engineer NC, PA, VT Certified General Contractor, FL (inactive) Design Build Institute of America, Certified Professional
Experience	Over 40 yrs in Electrical Engineering Over 40 yrs in Process & Information Tech (IT) Engineering Over 40 yrs in Project & Contract Management Over 60 yrs in Residential and Industrial Construction Project & Executive Management Over 35 yrs Holy Infant Maintenance & Projects Over 100 yrs of Managerial Experience in Construction, Communication, Aerospace, and IT industries